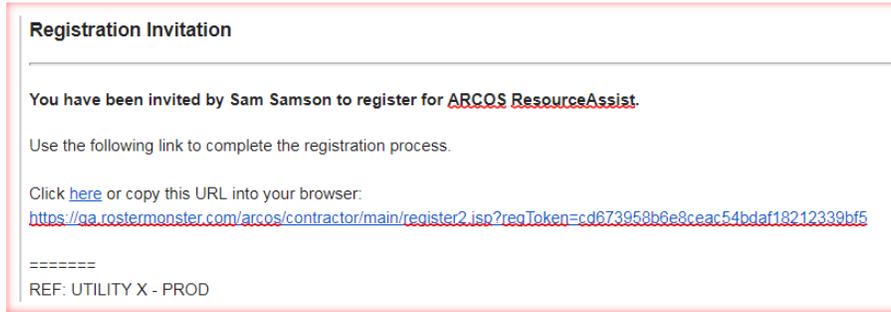


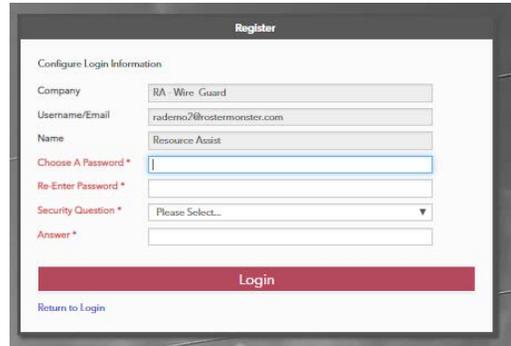
Part 1 - Resource Assist – Initial Setup Guide

You should have received an email like the below from your Requesting Partner



Click the link and fill in required information

The Password requires 8 or more alpha numeric characters with at least one special character, e.g., !] # ? @

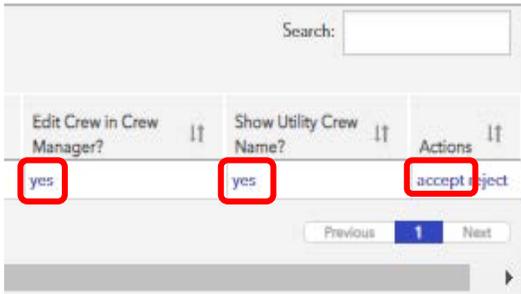


Accept the Utility Connection

1. Click on “Connections” in the top red bar.



Incoming Requests



2. Select ‘accept’ in the Actions Column on the far right of the page.

3. Change the ‘The Edit Crew in Crew Manger?’ and ‘Show Utility Crew Name?’ to ‘yes’ for Utilities to manage crews that you provide.

The next step is to Upload your Employees, Vehicles, and Equipment into the Contractor Portal.

The specific steps are in the “Part 2 - Resource Assist - Adding Resources Guide” document.